

THE CONSTITUTION OF THE HISTORICAL LIGHTING SOCIETY OF CANADA

Article 1 – Name

1.1 The name of this organization shall be "The Historical Lighting Society of Canada", HLSC.

Article 2 - Purpose and Goals

2.1 The HLSC is a non-profit organization whose purpose is to provide an environment for enhancing global knowledge and interest in historical lighting, regardless of geographical location.

2.2. The goals of the HLSC are:

2.2.1 To share knowledge

2.2.2 To encourage study and research

2.2.3 To record and retain information and research material

2.2.4 To establish liaison with other organizations having like interests

2.2.5 To publish information (in accordance with the by-laws of the HLSC)

Article 3 - By-laws

3.1 The HLSC shall adopt such by-laws as are required from time to time to:

3.3.1 State the requirements of membership

3.3.2 Outline the procedures for election of its officers

3.3.3 Change or amend this constitution

Article 4 - Dissolution

4.1 When the members of the HLSC determines that there should be a dissolution of the HLSC, the executive will determine the dissolution of the HLSC assets, real property and/or rights to such property.

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(By-Laws follow)

BY-LAWS OF THE HISTORICAL LIGHTING SOCIETY OF CANADA

A. Purpose

A.1 The HLSC shall adopt such by-laws as are required from time to time to amplify and facilitate the execution of the provisions of this constitution.

B. Membership

B.1 The membership of the HLSC shall be composed of collectors of historical lighting devices, students of historical lighting, and persons who have an interest in the objectives of the HLSC.

B.2 Membership fees shall be reviewed annually by the executive and adjusted accordingly.

B.3 The Life Membership Award is bestowed upon select individuals who have demonstrated exemplary service and contribution to enhancing the collective knowledge and interest in historical lighting. Life membership includes full voting rights, complimentary meeting registration, access to HLSC records and artifacts for study and inclusion in the distribution of newsletters and other information regarding the activities of the HLSC.

B.3.1 All life memberships will be approved by the executive but may be recommended by any member.

B.3.2 Recognition of all life memberships will be in a general membership meeting and in the newsletter with the appropriate documentation to support it.

C. Executive

C.1 The Executive, except for the Club Historian and the Past President, shall be elected from/by the membership and consist of the following officers:

President

Vice President

Past President

Secretary

Treasurer

Membership Secretary

Contact Editor

Font and Flame Editor

Program Director

Publicity Director

Member(s) at Large (3 officers)

New Member Liaison

Web Site Manager

Club Historian

C.1.1. the Historian shall be appointed by the executive.

C.2 Terms of reference for Executive Officers:

President - Senior officer and chairperson responsible for all operations and activities of the HLSC.

Vice President - Understudy to the President, and acts in his/her absence.

Past President - Aids the President and the executive and is the Nominating Committee Chair.

Secretary - Responsible for keeping the executive meeting minutes.

Treasurer - Responsible for financial matters and producing the membership list.

Membership Secretary - Responsible for following up on inquiries and contacting all new members with a welcome package and for the PO Box.

Contact Editor - Produces the four Contacts per year with help from the members. Sends out the membership renewal forms in October. Aids with the Font and Flame.

Font and Flame Editor – Produces one Font and Flame with help from the members.

New Member Liaison - Meets and greets new members at meetings.

Web Site Manager – Maintains the web site.

Program Director - Arranges spring and fall membership meeting facilities and program.

Publicity Director - Coordinates and disseminates information on HLSC to the public.

Member(s) at Large - Officers without portfolio (3 officers).

Historian - Keeps Club historical documents and aids in research.

C.2.1 The term of office for all Executive offices shall be two (2) years.

C.2.2 An officer's term may be repeated by a majority vote of the members present at the annual spring meeting.

D. Election of Executive

D.1 Elections will be held by mail ballot prior to the spring meeting when possible, for one-half of the Executive only, to ensure continuity.

D.1.1. As a rule, the President, Treasurer, Program Director, Members at Large and New Member Liaison will be elected in one year. The Vice President, Secretary, Membership Secretary, Contact Editor, Web Site Manager and Publicity Director will be elected in the following year.

D.2 A nominating committee, chaired by the Past President and consisting of the Vice President, 1 Member at Large and 1 General Member will be appointed by the Past President at the Fall meeting.

D.3 Nominations for any vacant positions will be accepted at the meeting.

D.4 If an election is required due to more than one nomination for a vacant position, the election will be by secret ballot and the results known the day of the election.

D.5 If an election is required due to more than one nomination for a vacant position, the Past President will conduct the election using Roberts Rules.

E. Awards

E.1 The executive may present awards from time to time.

E. 1.1 The Joan Bone Award is given to a HLSC member in appreciation of exceptional service to the HLSC. The award recipient will receive free registration for the next meeting that s/he attends and one free year of membership.

F. Amendments

F.1 The constitution may be amended at a General Membership meeting provided that notice of the proposed amendment is received at least 2 months in advance of the next General Meeting, and that the notice of the proposed amendment is mailed to each member with the General Meeting registration information, and provided further that it is passed by a two-thirds vote of members present.

F.2 Amendments to the existing By-Laws shall take place at a General Membership meeting provided that notice of the proposed amendment is received at least 2 months in advance of the next General Meeting, and that the notice of the proposed amendment is mailed to each member with the General Meeting registration information, and provided further that it is passed by a two-thirds vote of members present, in two phases:

F.2.1 It must first be determined by the Executive if the proposed amendment or new By-Law is constitutional (i.e. that it does not negate or circumvent any provision of the constitution. If this is in doubt then the proposal must either be withdrawn or resubmitted as a constitutional amendment for consideration at the next regular meeting.)

F.2.2 If the amendment or new By-Law is deemed constitutional it may be brought to a vote on its own merit.

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